



INSET 2017-18  
DAY 1 – Monday 04/09/2017  
Agenda

Dear Staff,

Looking ahead to MONDAY, it's going to be a tough day – lots to do, some of it messy. Please dress appropriately!

AM - 9:00 Meeting – A prompt start please

- 1) PAT Testing – ensure all electrical items are accessible
- 2) BRAINSTORM – WORKLOAD REDUCTION
- 3) Updates – Pupil numbers, Governors, staffing,
- 4) Updates - School Teams, Team Points, inc. Class Dojo
- 5) Updates – Long Term Plan for RE and Writing - Becci and Becky to share, please
- 6) Diary, inc
  - a. School and Class timetables
  - b. Worship Plan, inc. SPOTLIGHT children in advance!
    - i. Service Value - New Marbles Project
  - c. PPA dates
  - d. INSET and Twilight dates – and expectations for TAs.
  - e. Theme week e.g. DT? SERVICE day?
- 7) School Improvement Plan 2017 – 18 – Ideas / sequencing
  - a. The Development of Feedback & implications for teaching
  - b. Governor Visit Draft
- 8) Assessments – HANDOUTS
  - a. Attainment and Progress Report – Results over time - Heatmaps
  - b. Implications for teaching, lesson observations, marking etc
  - c. Targets for improvement
  - d. None-core subjects and INSIGHT. PSHCE?
  - e. Report Writing and implications
  - f. Preparation

12 o'clock - Lunch – Governors are joining us. (someone will need to collect this from Dursley)

PM – 1:00 Afternoon

- 9) Update on After-Hours Child Care – Chris Huxley-Reynard

<u>TEACHERS</u>	<u>SUPPORT STAFF</u>
<ol style="list-style-type: none"><li>10) Presentation of Subject Leader Reports</li><li>11) Q and A with Subject Leaders</li><li>12) DRAFT School Improvement Plan – main direction and strategies in principle</li><li>13) Classroom preparation as time allows</li></ol>	<ol style="list-style-type: none"><li>14) Getting the site ready - Classrooms and shared areas, including<ol style="list-style-type: none"><li>a. The Long Corridor</li><li>b. Hall</li><li>c. Playground (?) inc Polli:Nation corner</li><li>d. Offices (Paula?)</li></ol></li></ol>