



**NORTH NIBLEY CHURCH OF ENGLAND (AIDED) PRIMARY SCHOOL
MINUTES OF THE MEETING OF THE FULL GOVERNING BOARD
7.00pm Wednesday 11th May 2022
CHRISTIAN VALUES FOR YEAR 2021-22: Friendship, Forgiveness, Hope**

In Person

*Readers need to be aware that the minutes of a Governors' meeting detail the main aspects of discussion, but do not attempt to record, verbatim, who said what.
Minutes are written to aid recall of the factual aspects of the meeting. They may indicate decisions made, but it is often not possible to infer significance – or lack of significance – on different items from this factual record.*

Item		
	<p>Present:, Mark Perry (MP), (Vice-chair) Paul Batchelor (PB) (HT), Rebecca Surridge (RS,) Julie Collins (JC) Peter Hall (PH), Charlotte Parker (CP), Rosemary Casken (RC), Judith Saunderson (JS)</p> <p>Apologies: Sue Bradley-Jones (SBJ),(Fiona Yarrow (FY), Juliet Miller (JM), Emma Frith (EF), Absent:</p> <p>In Attendance: Mrs Anne C Robinson (Clerk to the Governors) (ACR).</p>	
21/22/67	<p><u>Confidentiality Reminder:</u></p> <p>Governors were reminded that the proceedings of the Governing Board are confidential until unrestricted Minutes of the meeting are formally approved. In the absence of SBJ as Chair of the Governing Board, the meeting was chaired by MP as Vice-Chair.</p>	
21/22/68	<p><u>Prayers</u></p> <p>PH opened the meeting with a prayer.</p>	
21/22/69	<p><u>Apologies</u></p> <p>Apologies were received from Sue Bradley-Jones, Fiona Yarrow, Juliet Miller, Emma Frith. The Governors consent to the absentees mentioned and a copy of the Minutes will be passed to them.</p>	
21/22/70	<p><u>Declaration of Interest/Change of Governors details/AOB</u></p> <p>Governors declared any pecuniary interest through status as School employees: In addition, four Governors confirmed they had children or grandchildren attending the School. PH declared an interest as a member of the PCC (Parochial Church Council)</p>	



	<p><u>Change in Governor details:</u> The resignation of Tom Merrifield as Governor was noted and will be notified to relevant bodies.</p> <p>Action: Clerk to circulate an up to date Governor contact list before the next Full Governing Board meeting.</p>	Clerk
21/22/71	<p><u>Approval of Minutes of Governing Board meetings</u></p> <p>The Minutes of the Governing Board Meetings held on the 16th March 2022 were approved and will be duly signed by the Vice-Chair of the Governing Board</p>	
21/22/72	<p><u>Matters Arising (not on the Agenda)</u></p> <p><u>Equalities Statement:</u> action pending and carried over to the Term 6 meeting and to be listed as an agenda item</p> <p><u>Updated Governor contact list:</u> action completed but list to be updated following Governor resignation</p> <p><u>Standing agenda item:</u> action completed.</p> <p><u>SEND Information Report:</u> Report circulated and published on school website.</p> <p><u>Governor Report:</u> action completed.</p> <p>Actions carried over Equalities Statement</p>	SBJ
21/22/73	<p><u>Safeguarding</u></p> <p>The on-going liaison with GCC (Gloucestershire County Council) in regard to an issue previously raised. has now been resolved. Governors discussed:-</p> <ul style="list-style-type: none"> - the prolonged action follow-up from PB; - the eventual resolution and outcome. <p>No other issues to report.</p>	
21/22/74	<p>Head teacher's Report (written)</p> <p>See Confidential Minutes</p>	
21/22/75	<p>Finance and Resources update</p> <p>The committee Chair provided the following update:-</p>	



	<ul style="list-style-type: none"> – the window refurbishment is progressing with aluminium windows in anthracite, top hung windows for ease of opening, fewer glazing bars to ensure more light, double door at the end of the covered area, an overhaul being carried out of current wooden doors and external doors to retain existing key pads. The intention is to obtain an external keypad for those external doors currently without this facility but current internal security measures will be retained. A summer installation is forecast. <p><u>Proposed draft Budget 2022-23</u></p> <p>See Confidential minutes</p> <p>Decision: To approve the adoption of the draft Budget 2022-23 as outlined above subject to a £2000 increase in repair and maintenance provision.</p> <p>Approval of School Fund was deferred.</p>	
21/22/76	<p><u>Teaching, Learning and Community</u></p> <p>The committee Chain provided the following update. The committee had discussed:-</p> <ul style="list-style-type: none"> – the safeguarding issue raised with GCC; – the issue regarding the speech therapists accessing school, – the School Improvement Plan (SIP) - in particular the monitoring of safeguarding (Priority 1), Music provision (Priority 2), Science (Priority 3), Staff development (Priority 4). It was noted however, that the pressure created by the design of the new curriculum was diverting attention from the SIP. – Governor visits which appear to be catching-up. – whether Staff should take responsibility, not only for a Year group where Governors follow a particular cohort of children, but also liaise with the Subject Leads about the coverage of respective subjects subject across the whole school. – time constraints on Governors visits – swimming provision and the minority of children who cannot swim 25m (the national Government requirement) and relevant accountability; – Performance Data demonstrated that even more children have caught up following Covid-19. But there is a concern about some pupil attendance (excluding Covid), and parents have been contacted. It was also noted that post-Covid-19 within school (i.e. the children), there appears to be higher levels of mental health difficulties and lower levels of resilience, in certain circumstances. – review of the Mental Health and Wellbeing Policy had been undertaken <p>Governors discussed:-</p> <ul style="list-style-type: none"> – pupil mental health; 	



	<ul style="list-style-type: none"> - the on-going issue of anxiety in regard to P.E (Physical Education) and the changing for P.E; - anxiety in parents; - disclosure made by children; - the need to address individual concerns; - the lower level of general resilience. 	
21/22/77	<p><u>Admissions</u></p> <p>The following was reported:-</p> <ul style="list-style-type: none"> - the Panel had met and discussed the draft Exceeding PAN and In-Year Admissions Protocol 2022 - having taken advice from GCC; <p>Decision: To approve Exceeding PAN and In-Year Admissions Protocol 2022 as attached to these minutes</p> <p>See confidential Minutes</p>	
21/22/78	<p><u>Strategy Group</u></p> <p>The following report was made:-</p> <ul style="list-style-type: none"> - the group had discussed the re-structuring of Class 1 to allow for a Reception only class and a number of issues had been discussed; <p>Q. Are Staff still of the same mind? A.(HT) There are different views amongst Staff</p> <p>Q. Do you feel the same way? A.(HT) Yes but it is important to emphasize how the curriculum has changed: expectations have shifted. We can support children with TA's (Teaching Assistants) if required.</p> <p>Q. When will you tell parents? A.(HT) Quite soon: Year 1 children have been taught in Class 2 in the afternoons since Easter – there have been no problems and some positives. I will tell (<i>parents</i>) by the end of June.</p> <p>Q. When would you normally tell parents of Reception children? A.(HT) Normally early July but there should not be any surprises. I have already shared to some extent.</p> <p>Q. Have you got a Parents evening? A.(HT) It is an opportunity to look at Books only.</p> <p>Decision: To approve the re-structuring of Key Stage 1 to allow the provision of a distinct Reception class from September 2022.</p>	
21/22/79	<p><u>Governor Training</u></p> <p>New Governor training has been undertaken by Rosemary Casken.</p> <p>Governors were reminded to complete the Governor Skills Audit.</p>	



	<p>Expression of interest had been received for the Foundation Governor vacancy and for the Parent Governor vacancy.</p>	
21/22/80	<p>Policy Review</p> <p><u>Supporting Transgender Children Policy</u>: this had been circulated to Governors and is attached to these Minutes: the intent was to have set rules and expectations to allow appropriate communication with stakeholders.</p> <p>Q. Have you experienced resistance from parents? A.(HT) There are a wide variety of opinions: we need to be alert to what they are.</p> <p>Decision: To approve the Policy as attached to these Minutes and to delegate responsibility therefore to the Teaching Learning and Community committee: review of the Policy to be undertaken on annual review.</p> <p>Q. There is nothing about a School Uniform Policy? A.(HT) The school have never had a policy on school uniform: it has been discussed by Teaching Learning and Community committee. Thoughts on piercings and tattoos are being worked on.</p>	
21/22/81	<p>Chair's matters</p> <p><u>Appointment of Associate member to Finance and Resources committee</u></p> <p>Decision: to appoint Tom Merrifield as Associate member of the Finance and Resources committee for a period of 4 years from the 11th May 2022 to 10th May 2026</p> <p>Proposed: JS</p> <p>Seconded: CP</p> <p>Approved:</p> <p><u>Governor Visits Book</u>: Governors were reminded to endorse the Governor Visits Book (kept in the School Office) when attending school for Governor Visit.</p>	
21/22/82	<p>Next Meeting Date</p> <p>The next meeting date is scheduled to be Wednesday 13th July 2022. JC tendered her apologies in advance.</p> <p>RS reminded Governors of the school production in the same week and that all Governors were welcome to attend.</p>	
21/22/83	<p>Early Careers Teacher Policy</p> <p>21.00 RS left the meeting: PB remained to provide Governors with any information required but did not participate in the decision-making process.</p>	



	<p>The proposed Policy document had been circulated prior to the meeting.</p> <p>See Restrictive Confidential minutes</p> <p>PB abstained from the decision-making.</p> <p>Decision: To approve the Early Careers Teacher Policy as attached to these Minutes and to delegate responsibility therefore to the Teaching Learning and Community committee: review of the Policy to be undertaken on annual review.</p>	
	<p>The meeting closed with a prayer and Grace at 21.12</p>	
	<p>Signed by the Chair as being a true record of the meeting</p>	<p>Date</p>



North Nibley C of E Primary School

Meeting of the Governors of North Nibley C of E Primary School

7:00 pm 11th May 2022

AGENDA

	ITEM	LEAD	TIME
1	Confidentiality reminder	CHAIR	7.00



2	Opening prayer	PH	7.00
3	Apologies	CLERK	7.05
4	Declarations of Interest/ Changes in Governor details	CHAIR	7.10-7.15
5	Approval of Minutes of the meeting held on 16 th March 2022	CHAIR	7.15-7.20
6	Matters arising from the meeting held on 16 th March (not on Agenda)	CHAIR	7.20-7.25
7	Safeguarding	PB	7.25-7.30
8	The Head Teacher's Report (Written report)	PB	7.30-8.00
9	Finance & Resources – update including approval of School Budget 2022-23 and School Fund	COMM.CHAIR	8.00-8.10
10	Teaching & Learning - update (including SEND Information Report)	COMM.CHAIR	8.10-8.20
11	Admissions Panel – In-Year admissions	COMM.CHAIR	8.20-8.25
12	Strategy meeting: update	CP	8.25-8.35
13	1 Governor Training opportunities	CHAIR	8.35-8.40
14	2 Policy Review	CHAIR	8.40-8.45
15	3 Chair Matters: Appointment of Tom Merrifield as Associate member of the Resources Committee from 11 th May 2022 until the 10 th May 2026	CHAIR	8.45-8.55
16	Next meeting date: 13 th July 2022	CHAIR	8.55-9.00
	Close with prayer		

4 The meeting will close at 9.00 pm

Attachments: – (available electronically): Head teacher's report, Proposed School Budget 2022-23 document' School Fund



List of Attachments to the Minutes of the Full Governing Board dated 11th May 2022

CFR 2022-23

Approved Exceeding PAN and In-Year Admissions Protocol 2022

Approved Supporting Transgender Children_ Policy

Approved Early Careers Teacher Policy