



**NORTH NIBLEY CHURCH OF ENGLAND (AIDED) PRIMARY SCHOOL
MINUTES OF THE MEETING OF THE FULL GOVERNING BODY
7.00pm Wednesday 17th March 2021
CHRISTIAN VALUES FOR YEAR 2020-21: Service Compassion Perseverance**

By Video-conference

*Readers need to be aware that the minutes of a Governors' meeting detail the main aspects of discussion, but do not attempt to record, verbatim, who said what.
Minutes are written to aid recall of the factual aspects of the meeting. They may indicate decisions made, but it is often not possible to infer significance – or lack of significance – on different items from this factual record.*

Item		
	<p>Present: Sue Bradley-Jones (SBJ),(Chair) Paul Batchelor (PB) (HT), , Rebecca SurrIDGE (RS,) Fiona Yarrow (FY), Julie Collins (JC), Peter Hall (PH) (Joined after the start of the meeting), Mrs, Charlotte Parker (CP), Emma Frith (EF), Mary Blogg (MB), Juliet Miller (JM), Mark Perry (MP)</p> <p>Apologies: Absent: Junior Fowlin (JF), Tom Merrifield (TM),</p> <p>In Attendance: Mrs Anne C Robinson (Clerk to the Governors) (ACR).</p>	
20/21/54	<p><u>Confidentiality Reminder:</u></p> <p>Governors were reminded that the proceedings of the Governing Body are confidential until unrestricted Minutes of the meeting are formally approved.</p>	
20/21/55	<p><u>Prayers</u></p> <p>PH opened the meeting with a prayer.</p>	
20/21/56	<p><u>Apologies</u></p> <p>The absence of Junior Fowlin and Tom Merrifield was noted. The Governors consent to the absentees mentioned and a copy of the Minutes will be passed to them.</p>	
20/21/57	<p><u>Declaration of Interest/AOB</u></p> <p>Governors declared any pecuniary interest through status as School employees: PH declared an interest as a member of the PCC. In addition, five Governors confirmed they had children attending the School.</p>	



	<p><u>AOB:</u> <u>See Confidential Minutes</u></p>	
20/21/58	<p><u>Approval of Minutes of Governing Body meetings</u></p> <p>All Minutes of the Governing Body Meeting held on the 6th January 2021 were approved. The approved Minutes will be signed by the Chair in due course.</p>	
20/21/59	<p><u>Matters Arising (not on the Agenda)</u></p> <p><u>Skills Audit</u>: action is noted but removed from this action list. <u>Safeguarding</u>: action completed. Governors agreed that the issue of Level 1 Safeguarding training should be discussed in the Term 5 meeting.</p> <p>Action: The Chair of Governors to investigate the appropriate avenue for Safeguarding e-learning and then all Governors to complete such training before the end of July 2021.</p> <p>Decision: Safeguarding training through e-Learning to become part of all new Governor induction.</p> <p>Action: PB to update the Governor Induction Pack</p> <p><u>Policy updates</u>: action completed. <u>Strategy Group</u>: next meeting will be on 24th March at 6.30 pm <u>Remote Learning</u>: action dismissed as all children are now back in school. <u>Governor training digital log</u>: action completed.</p> <p>Governors discussed: -</p> <ul style="list-style-type: none"> - the value of feedback from Governors on individual training and its usefulness; - the standing agenda item of Governor training; - the most appropriate format for such feedback; - the value of sharing training notes in the most easily accessible manner; <p>Action: PB to create a draft template form for recording Governor training and sharing feedback</p> <p><u>Website audit</u>: action completed.</p>	<p>SBJ/ All Gove rnors</p> <p>PB</p> <p>PB</p>
20/21/60	<p><u>Safeguarding</u></p> <p>Nothing to report save as is contained within the Head teacher's Report.</p>	
20/21/61	<p><u>Head teacher's Report (written)</u></p> <p><u>See Confidential Minutes</u></p>	



20/21/62	<p><u>Finance and Resources update</u></p> <p>the committee Chair provided the following report:-</p> <ul style="list-style-type: none"> - the committee had considered the draft Budget and factored in allowance for any pay awards; - they had considered changing catering supply and actions are being taken to look at catering provision; - a decision had been taken not ask parents to subsidise catering; - application for a grant to replace school lighting had been made - new student laptops had been purchased; - there is a small in-year deficit next year; - there is still a need to model a 3-year Budget plan; - SFVS (Schools Financial Value Statement) had been discussed. <p>Action: JS to clarify as to whether the approval of the SVFS can be delegated to committee or needs Full Board approval.</p> <p>Further Governors received the following update: -</p> <ul style="list-style-type: none"> - in terms of the lighting grant, works will start on Friday and should be completed by Monday; - the monies are in the form of a grant and not a loan; - the application for funding for a new boiler system had been successful and initial meetings had been undertaken: a project manager has been appointed and the next step will be the obtaining of quotes for the work; it is envisaged that the actual site works will be completed over the summer holidays. <p>Governors requested that their appreciation for the efforts of the committee Associate member be formally minuted.</p>	JS
20/21/63	<p><u>Teaching. Learning and Community</u></p> <p>The committee Chair updated Governors as follows: - the committee had discussed:-</p> <ul style="list-style-type: none"> - safeguarding including the Single Central Record; - the School Improvement Plan and priorities; - the disruption of Governor Visits and other options; - the new joiners survey; - the impact of Covid-19; - the SEND (Special Educational Needs and Disabilities) Report – CP confirmed as SEND Governor she had undertaken specific training and was planning to meet with the SENDCo (Special Educational Needs and Disabilities Co-ordinator). <p>Q. There is some concern re Educational Psychologists?</p> <p>A.(HT) A lot of schools are concerned they have not had their money's worth as they are refusing to come into school and there is not much that can be done. The Local Authority is understaffed regarding</p>	



	<p>Educational Psychologists, and they need to radically over-employ in order to clear the backlog. There are processes which require the sign off by Educational Psychologists which, across the county, are not being done.</p>	
<p>20/21/64</p>	<p><u>Send Information report</u></p> <p>The document had been previously circulated to Governors: the following was highlighted: -</p> <ul style="list-style-type: none"> - the Government intention to measure progress from Reception to exit in Year 6 but without any statutory check in between save Phonics and Multiplication tables; - the need to consider validation of internal assessments; - collaboration as to moderation. <p>Q. Do schools see this a good thing – self-validate, or do they prefer checks and balances? A.(HT) There have been analyses in the past which have been too pedantic but now the pendulum has swung the other way. It forces schools to work together: if it goes awry in Year 6, it forces one to look at all calendar years previously. The previous regime made sense. What the team learn about strengths and weaknesses at the end of Key Stage Two may not be true for the following year- cohort.</p> <p>Q. In comparison with other schools – what might happen next year – are there steps in hand? A.(HT) There is teaching training in hand. The Tyndale Cluster (<i>of local schools</i>) have not met for some time.</p> <p>Q. It might promote cohesion? A.(HT) Yes – no school will decline: it will look good for all of us. I have taken the lead in working with other schools.</p> <p>Q. Do we need external measurements - what is the effectiveness of measures in comparison with other schools and is it more helpful to benchmark against other schools? A.(HT) SAT's (Standard Assessment Test) are have only been about school's accountability. Pupil levels are not almost never a surprise to the school. Ongoing class-based assessment is based on years of teacher involvement. SAT's are about ranking schools not about helping individual children.</p> <p>Q. The SEND Report looked at last year – there was more data – this year there is more narrative? A.(HT) Two years ago we had something different – we went down the numerical route: This year we looked directly at the legislation to ensure we were fulfilling statutory objectives. The Report will be published on the website.</p> <p>The SEND Governor confirmed she will provide a short addendum to the SEND Information Report.</p> <p>Acton: SEND Governor to provide a short addendum to the SEND Information Report</p>	<p>CP</p>
<p>20/21/65</p>	<p><u>Policy Review</u></p> <p>SEND Policy: the policy document had been previously circulated to Governors: no further questions were raised.</p> <p>Decision: To approve the SEND Policy for 2021 as attached to these Minutes.</p>	



	<p><u>Exceeding PAN Protocol:</u> some changes had been proposed by the Admissions Panel which clarify the document to ensure a fair, open and transparent process.</p> <p>Decision: To approve the Exceeding PAN Protocol as attached to these Minutes</p> <p>Governors discussed: -</p> <ul style="list-style-type: none"> - the value of a Policy tracker; - the value of there being clarity as to which policies have to be approved by the Full Governing Body. 	
20/21/66	<p><u>Strategy Group</u></p> <p>Governors were informed:-</p> <ul style="list-style-type: none"> - that the next meeting will be on the 24th March; - some initial work on strategy had been undertaken but it is necessary to agree the format of the strategy; - a questionnaire had been submitted to assist focusing Governor's thoughts; - there is a draft framework; - there is need for discussion about consultation on strategy. 	
20/21/67	<p><u>Governor Visit reports</u></p> <p>A report from JM on Assemblies will be submitted for the next Full Governing Body meeting.</p> <p>Action: JM to submit a Governor Visit report on school assembly before the next Full Governing Body meeting.</p>	JM
20/21/68	<p><u>Governor Training</u></p> <p>MP has completed new Governor training and commented that much value lay in the networking with Governors from other schools but also the training had touched on the competency framework, ethos and strategic direction.</p> <p>CP had completed Safeguarding training.</p>	
20/21/69	<p><u>Chair's matters</u></p> <p><u>Admissions September 2021:</u> Governors were informed as follows:-</p> <ul style="list-style-type: none"> - there had been an unprecedented number of parents nominating North Nibley as one of their preferences for 2021 but it is not possible to identify parental first preferences; - numbers are considerably higher than in previous years; 	



	<ul style="list-style-type: none"> – parents have been able to engage with the virtual tour; – there is scope for possible Appeals; – there are several siblings and it is likely that Reception will have a full pupil complement in September. <p>Q. The Admission Policy puts geography before siblings? A.(HT) Because North Nibley parish doesn't have enough children to fill the school we need to take children from other parishes, but we always want children from within the parish to have priority over siblings of pupils from outside the parish. We must publicly consult on the Admission Policy every 7 years but can do so earlier if we wish.</p> <p>Q. Do you gather feedback after Open Day from parents? A.(HT) We have done in the past. The difficulty is that we need to find those who have rejected the school and the problem is how you track those people and ask the question. We want to look at new joiners' survey and simplify this in the future.</p>	
20/21/70	<p><u>Next Meeting Date</u></p> <p>The next meeting date is scheduled to be Wednesday 12th May 2021</p>	
20/21/71	<p><u>See Restricted Confidential Minute</u></p> <p>20.37: RS left the meeting.</p>	
	<p>The meeting closed with a prayer and Grace at 20.40</p>	
	<p>Signed by the Chair as being a true record of the meeting</p>	Date

North Nibley C of E Primary School

Meeting of the Governors of North Nibley C of E Primary School

7:00 pm 17th March 2021 (by video-conference)

AGENDA

	ITEM	LEAD	TIME
1	Confidentiality reminder	CHAIR	7.00
2	Opening prayer	PH	7.00



3	Apologies	CLERK	7.00
4	Declarations of Interest/ Changes in Governor details /AOB	CHAIR	7.00-7.05
5	Approval of Minutes of the meeting held on 6 th January 2021	CHAIR	7.05-7.10
6	Matters arising from the meeting held on 6 th January (not on Agenda)	CHAIR	7.10-7.20
7	Safeguarding	PB	7.20-7.30
8	The Head Teacher's Report (Written report)	PB	7.30-7.40
9	Finance & Resources – update (including SFVS)	COMM.CHAIR	7.40-7.50
10	Teaching & Learning - update (including SEND information Report)	COMM.CHAIR	7.50-8.00
11	1 Policy Review: 2 SEND Policy 2021 Admission over PAN Protocol		8.00-8.10
12	Strategy meeting: update including future proposals:	CP/JC	8.10-8.15
13	Governor visit reports	HT/CHAIR	8.15-8.20
14	3 Governor Training opportunities	CHAIR	8.20-8.25
15	4 Chair Matters: Approval SFVS	CHAIR	8.25-8.30
16	Next meeting date: 12 th May 2021	CHAIR	8.30
	Close with prayer		

5 **The meeting will close at 8.30 pm**

Attachments – (available electronically): draft SEND Policy, Head teacher's report, SEND Information Report, draft Admission over PAN Protocol, SFVS document

List of Attachments to the Minutes of the Full Governing Body dated 17th March 2021

SEND Policy 2022
SEND Information Report 2021
Exceeding PAN Protocol